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| Board Members:  Lisa O’Brien *President*  Jennifer Murphy  Julie McFarland  Sarah McDougald *Secretary* | Voting Members:  Lisa O’Brien *President*  Jennifer Murphy  Julie McFarland  Sarah McDougald *Secretary*  Elizabeth Carrus | Voting Members Absent:  Jennifer Murphy  Julie McFarland | Date: 9/23/21  Time: 6:30pm  Location: Zoom details provided |

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| **ITEM** | **DISCUSSION** | **RECOMMENDATION** |
| Call to order: 6:10pm |  | None |
| Prayer by Elizabeth |  | None |
| Review of minutes | Reviewed by Sarah | Lisa votes to pass as it. Elizabeth seconds. |
| OLD BUSINESS: |  |  |
| Paydes | Paydes was notified that WTH is no longer sending money for school. Michelle Jones has notified Lisa that she has already sent money for school, clothing, and food to Paydes. | None. |
| Lovely | Lovely’s medical bills totaled to $170 with the transfer fees. Lisa sent money to Paydes 8/7/21. A Haitian physician confirmed Lovely has large polycystic ovaries 30x22cm. | Lisa to continue to monitor Lovely’s progress. |
| Rose Marie Francois | Lisa and Elizabeth are communicating with Rose on WhatsApp and have received no further complaints. | Lisa to continue to monitor Rose’s progress. |
| Linda Kennedy donation | Linda Kennedy’s $200 donation for Paydes’ TOEFL fee has now been changed to a donation to Teah Bland’s trip expenses. | None. |
| Missionary expenses | All missionary fees thus far have been applied, including Beckie’s previous trip with $560. | None. |
| Elizabeth’s Project | Elizabeth met with Fellowship Bible Church in Little Rock, AR to ask for support for the Nov mission trip. | None. |
| Website Revamp | Sarah updated the Board- Britt has yet to contact Sarah back regarding the website revamp. Sarah explained the worst case is for WTH to complete this without the assistance from Britt. | Sarah to continue to contact Britt via phone and email. |
| Newsletter | Sarah updated the Board- Sarah is still working on piecing together the blurbs sent from all individuals. | Lisa to send additional information emails to Sarah to include in the newsletter. Sarah to complete newsletter and send before next mission trip. |
| T-shirts | Sarah to update the Board- still working on completing other designs except the one that was previously sent. | Sarah to continue working on t-shirt designs. |
| NEW BUSINESS: |  |  |
| Financials of WTH | Bank balance is $36,884. Missionary fees collected equals $3,627 thus far with another $6,109. | None. |
| November Mission Trip | Missionaries for November trip:   1. Teah Bland 2. Beckie Davidson 3. Ryan Carrus 4. Elizabeth Carrus 5. Gracie Carrus 6. Melinda Stowell (she is still sick and might not make trip) 7. Wendy Robertson 8. Sarah Keller 9. Lisa O’Brien   Medical clinic: Lisa is working with Juloveney, the pharmacist with J Lee Pharma, on the medication inventory spreadsheet for the Nov mission trip. After edits to the medication inventory spreadsheet, Lisa lowered the amounts for the estimated patients to be seen in Les Cayes. Medication cost is now a total of $5413.66. Juloveney told Lisa he would work for WTH for free, although Board discussed paying $50 per day of work. Dr. Youyou, WTH’s doctor for 3 days in Les Cayes, also told Lisa he would volunteer his time to WTH. Elizabeth suggested we use Juloveney and Dr. Youyou for one day as a “test run” and if we like their work, WTH can continue to have them work in the clinics in Nov. While Elizabeth agrees WTH should pay both Juloveney and Dr. Youyou, she believes these paid amounts should be lower because they initially stated they would volunteer their time. Sarah disagreed with Elizabeth’s previous statement. After further discussion, Sarah and Elizabeth agreed that neither of them should be paid for the “test run” first day, but, if the mission team is impressed with the work they’ve done, WTH will invite them back to work in the clinics and pay them a small amount agreed upon in the clinic. Sarah and Elizabeth agreed that this would show the character of everyone.  Haiti medication purchasing: Lisa began this discussion by asking the Board, “What happens if we cannot get into Haiti?” The new medications amount previously stated to purchase in Haiti of $5413.66 is a large amount. The Board discusses the trustworthiness and accuracy of Juloveney’s work, an individual WTH has not worked with in this capacity. Lisa and Elizabeth have experienced orders being only 80% correct, but because this is Haiti, this is normal. To assist WTH with the medications purchase is Fedelin, who Lisa has tasked with picking up, sorting, and packaging the medications. Teah is tasked with the US medication list. Lisa suggested to send the money in three amounts of $1,805 with a $45 bank fee each time. Board agrees with Lisa that smaller amounts need to be sent and although more money will be spent in bank fees, it will hold Juloveney accountable and ease the questions of trustworthiness by the Board.  US supply list: Teah is tasked with collecting the items from the US supply needs list. Items that are not donated will need to be purchased. $758.42 is the amount needed to spend on the US supply list; this does not include items that will be donated in the future.  US medical staff: Lisa is asking that all US medical staff on the Nov mission trip begin reviewing Haiti illnesses and treatment and supplies on hand. Lisa and Teah have begun to sort items to begin packing.  Les Cayes clinic: Lisa has contacted Partners in Health, Dr. Paul Farmer’s organization, and Doctors Without Borders to put WTH in contact with large organizations in Les Cayes so a small team in Nov can treat earthquake victims.  Moline’s expenses: Moline’s total expenses for assisting WTH is $1,500 for 6 days of lodging, food, transportation, and security. This includes the travel days to les Cayes and Kalamni for clinic days and the stay at Joe and CiCie’s Hotel ([www.jcvillagehaiti.com](http://www.jcvillagehaiti.com)). Although this amount if higher than what WTH has paid for these services in the past, the Board believes Moline’s presence in WTH’s clinics is valuable.  Dr. Youyou: Lisa is interviewing Dr. Youyou for the Kalamni clinic.  Task List group: Lisa created a WhatsApp group titled “Task List” for communication and project management.  Team itinerary: Board reviewed individually and Elizabeth previously sent Lisa a few corrections. | None  WTH mission team to evaluate the work of the J Lee Pharma pharmacist and Dr. Youyou during their first day in the medical clinic to determine if they will be invited back to work and get paid for remaining clinics.  Sarah motions that Lisa can spend the full amount on medications of $5413.66 from the provided medications list, however the amounts need to be broken up into thirds, making each payment to Juloveney with J Lee Pharma $1805, not including bank fees of $45 each way. Elizabeth seconds.  Sarah motions to grant Lisa and the team to spend up to $1,000 for items not donated on the US supply needs list. Elizabeth seconded.  Lisa to continue to pack with the team.  Lisa to continue to coordinate with organizations in Haiti to set up clinic in les Cayes for small WTH team.  Lisa motions to pay $1,500 for Moline’s lodging, food, transportation, and security. Sarah seconds.  Lisa to determine if Dr. Youyou is suitable for the WTH mission clinic work.  None.  None. |
| ANNOUNCMENTS |  |  |
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| NEXT MEETING |  |  |
| TBD |  |  |
| AJOURNMENT |  |  |
| Closed at 6:58 | Closing prayer by Lisa |  |

Minutes recorded by Sarah McDougald